



## Board of Directors

### *Remote Position*

#### **Background**

Since 1996, The Asian/Pacific Islander (A/PI) Domestic Violence Resource Project (DVRP) has provided services to survivors of gender-based violence (GBV) in DC, MD, and VA. DVRP was founded by survivors and is survivor-led and driven. Our mission is to end GBV in A/PI communities by dismantling the root causes of violence stemming from racism, xenophobia, and white supremacy, while empowering survivors to rebuild their lives after abuse.

If you are interested in addressing GBV in the A/PI community, channeling your creative energy into strengthening a nonprofit organization for a cause that is meaningful to you, and building your networks and personal volunteerism and leadership, consider applying to be on the DVRP Board of Directors. These are unpaid positions that play a critical role in the governance and leadership of DVRP (more details). We are currently recruiting candidates with at least 3 to 5 years of experience in any of the following fields:

#### **Finance:** *Fiscal Management / Accounting / Nonprofit Finance*

- Inform the Board of key financial events, trends, and concerns of fiscal health
- Vet vendors and work with bookkeepers/finance staff to ensure processes and systems run smoothly
- Approve DVRP's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Revise and develop the organization's financial policies as applicable

#### **Fundraising:** *Development / Event Planning / Grant writing*

- Research prospective donors and maintain records of donor information
- Identify corporate donors and sponsorships and other potential donors
- Develop communication materials, such as flyers and other graphics
- Database management training and experience with event marketing
- Organize virtual fundraising events, including the DVRP annual gala



**Governance:** *Non-Profit Administration / Management / Policy Development*

- Develop and implement overall processes and systems as needed and provide a range of administrative support
- Identify opportunities for mutual learning, training, and capacity building
- Recruit diverse Board members and create materials for Board onboarding
- Ensure activities performed comply with DVRP bylaws and policies

**Fundraising Requirement**

Each Board member is expected to donate \$2,000 (can also be raised through donations) and a good faith effort to raise \$2,500 or more in donations for DVRP annually. Board members shall consider DVRP as a philanthropic priority and shall solicit contributions from foundations, organizations, and/or individuals.

**Board Terms**

Current members commit up to ten hours per month to DVRP. Board members will serve a two-year term and will be eligible for re-appointment for an additional term. Board members receive internal training, resources, and occasional outside training opportunities to build the overall capacity of DVRP's board.

In addition, the Board candidate should have leadership experience, hold honesty and integrity in high esteem, and be committed to accuracy, transparency, and timeliness. The candidate should demonstrate a passion for DVRP's mission and values and support DVRP's pledge to continue our organizational development that is grounded in an anti-racist, anti-oppression, and intersectional lens.

To learn more about DVRP visit [www.DVRP.org](http://www.DVRP.org), and to apply, please [fill out this form](#) and upload your resume and cover letter to the form. The deadline to apply is February 15, 2021.