



## **Asian/Pacific Islander Domestic Violence Resource Project Executive Director**

DVRP is seeking an Executive Director who is committed, resourceful, innovative, and a team builder. S/he will have overall strategic and operational responsibility for DVRP's staff, programs and execution of its mission. S/he will work with individuals from diverse cultural, linguistic, economic, education and professional backgrounds. We invite you to apply if you welcome opportunities and challenges, and believe in grassroots engagement and survivor empowerment in ending gender-based violence.

### **Mission – Vision and Values of DVRP**

Asian/Pacific Islander Domestic Violence Resource Project (DVRP) is a 501(c)(3) nonprofit organization which was founded in 1995. Its mission is to address, prevent and end domestic violence and sexual assault in Asian /Pacific Islander (A/PI) communities while empowering survivors to rebuild their lives after abuse. DVRP's programs and structure are survivor-created and survivor driven. Our small but dedicated staff is knowledgeable and supportive. DVRP is anticipating an exciting and challenging time as we seek to maximize our reach to survivors and raise awareness in diverse local communities.

### **Organizational Approaches**

DVRP's work is critical as research shows that approximately 21-55% of Asian women report experiencing intimate physical and/or sexual violence by an intimate partner during her lifetime.<sup>1</sup> We believe in a survivor-centered and survivor-run approach. The primary vehicles to achieving our goals and mission are: survivor services, community outreach, training and technical assistance. Since inception, we have assisted over 1,200 survivors in Washington, DC, Maryland and Virginia.

### **Your Role**

You will take the helm of a small nonprofit that is well known for its culturally and linguistically appropriate case management services and creative training and outreach efforts. You will spearhead a long-term effort to build its financial, administrative and fundraising capacities to enable DVRP to continue to be a dynamic community anchor organization for the DC metropolitan area, where the Asian/Pacific Island community is the 4th largest in the nation and growing at a rapid pace.

As chief executive, your responsibilities include:

- Lead and manage operations and an annual operating budget;



- Perform financial administration duties such as budgeting, reporting and account management;
- Supervise and manage a small staff, ensuring compliance with grant requirements;
- Engage with Board to provide programmatic and financial updates, coordinate and support fundraising efforts by Board, and support event-organizing efforts by Board;
- Expand local revenue generating and fundraising activities to support existing program operations and strategic expansion, including driving the development of alternative revenue streams necessary to support the financial viability of the organization;
- Cultivate donor relationships, build partnerships with community organizations and leaders, and reach across sectors to engage individuals in our mission;
- Represent DVRP in a variety of settings, including interactions with stakeholders and other community organizations, public speaking engagements and trainings, and government and private briefings.
- Perform other duties as needed. Some work on evenings/weekends may be required.

### **Your Background:**

We are seeking a dynamic and motivated leader who is deeply committed to the domestic violence prevention and anti-sexual assault movements. S/he should have the proactiveness and perseverance to take the organization to the next level through capacity building and strategic leadership to advance DVRP's mission.

### **Required Qualifications:**

- A leader with at least seven years of professional experience including at least two years of managing projects funded by federal and/or state grants;
- Experienced and successful in building capacities through fund raising and donor cultivation;
- Experienced in diverse community outreach, building coalitions and partnerships to advance an organization's goals;
- Supervisory experience;
- Excellent written and oral communications skills;
- Cultural sensitivity and ability to work with a diverse team and program beneficiaries;
- Self-starter and willing to take on various responsibilities when necessary.

### **Additional Desired Qualifications:**

- Familiarity with Asian cultures and languages; Passion for women's human rights and immigrant rights;



- Knowledge, experienced in domestic violence and sexual assault prevention and response.

**Compensation and benefits commensurate with experience. DVRP is an equal opportunity employer, and does not discriminate on the basis of sex, gender, religion, ethnicity, age, sexual orientation, disability, or any other characteristic.**

**Please send a cover letter and CV to: [Katherine@dvrp.org](mailto:Katherine@dvrp.org) by Oct. 27, 2017.**